

FINANCIAL CONTROLLER

Salary Group	Head of
Why your role is important	Compliant, effective and efficient financial management and reporting is fundamental to UMi's ongoing sustainability and success.

MAIN RESPONSIBILITIES AND KPI'S

- Always uphold the ART of UMi in all that you do and ensure full adherence to expected behaviours and conduct.
- When you see an opportunity to do so, use your skill, experience, and personal characteristics to support projects and activities outside of your core role.
- Be an advocate of UMi through active involvement in promotional and marketing activity and through broader networking and introductions.
- Uphold our commitment to people, planet and profit by consistently operating to UMi's policies, standards and ethics.
- Be a positive and energetic member of the Senior Leadership Team
- Support the develop of long-term financial plans in collaboration with the Chief Executive
- Support the formulation of commercial models relating to product development and business development.
- Ensure management accounts, project accounts and reports, forecasts, budgets, VAT claims, and other reports are produced accurately, on time, and in a manner that promotes informed financial and operational decisions.
- Ensure that UMi's fiduciary processes and methods are compliant with UKGAAP, statutory and contractual requirements.
- Working with relevant HR colleagues manage and control payroll activities ensuring than an accurate service is delivered to the team.
- Maintain an accurate asset register and ensure the appropriate corresponding treatment in UMi's P&L and Balance Sheet.
- Lead the preparation and completion of UMi's external annual fiscal audit and support other internal or external audit activities as required.
- Lead and manage the development and activities of the finance team, including line management responsibility.

THE ART OF UMi

Our values and beliefs

- **Adventurous** – our adventures take us far and wide – they're tough and exciting but we are fearless and open-minded about where they might lead.
- **Responsible** – we share a collective responsibility to each other, respect the world we live in, and we keep our promises.
- **Togetherness** - We can achieve more together than we can apart, and we know that businesses are more than just bricks and mortar or numbers on a spreadsheet – they're powered by people.

YOUR ROLE WITHIN UMI

- Team: Central Services Team
- Your Manager: Chief Executive
- Reports: Other roles within the Finance team as appropriate

THE ESSENTIAL THINGS YOU NEED

- Part or Fully Qualified with ACA, ACCA, CIMA, ICAEW professional accounting qualification.
- Part qualified candidates will have a commitment to completing the qualification path within the next 2 consecutive years.
- Experience of communicating with a wide range of Stakeholders.
- Excellent communication skills.
- Experience of third party financial systems such as Xero, Bright Office, Pleo.
- Enjoys working within a dynamic and fast paced environment.
- Exceptional attention to detail and analytical skills.
- Intermediate or expert level skills in Microsoft Office suite.
- Leadership and management skills.
- Strong business acumen.

THE THINGS THAT ARE NICE TO HAVE

- Chartered Accountant status.
- Experience of audit methodologies and external certification models such as ISO, BCorp.
- Experience of working within FCA regulatory frameworks
- Experience of public sector funding and project accounting